

PS 29 Eat Pie and Shop Holiday Market Vendor Application

The Parent Teacher Association of PS 29, a Brooklyn elementary school serving students throughout Cobble Hill, Brooklyn, will be hosting **Eat Pie and Shop** on **Sunday, December 4th from 11a.m. until 4 p.m.** We are looking for local artisans to sell handmade items at our event. The event will be held at **John Harrigan School P.S. 29, 425 Henry Street (Btw. Baltic and Kane Streets) in Brooklyn, NY 11201**

Event fee is \$130 per space including a 6' table rental.

Since this is a public school event, please keep in mind that there will be children present so we would discourage any vendors who have fragile works such as glass sculptures. We also are sensitive about pricing, thus have a preference for \$20-\$150 items.

Artist's Responsibility:

- Artist/artist's representative must be present at his/her display table during fair hours.
- Artist is responsible for the security of all items on display and any related equipment.
- Artist must provide all equipment necessary for his/her display.
- Artist may accept cash, check, or credit card payments for items sold. (No WIFI, use 3/4G)
- Artist must collect all sales tax on items sold.
- **Please bring a folding chair or stool. (PS29 has some, but not enough for everyone).**

PS 29 PTA will provide:

- **Space for one 6' table for each artist to display work for sale.**
- **Access to set up display at 10am on day of event. Breakdown at 4pm.**
- Marketing and PR, which will be distributed throughout Cobble Hill, Brooklyn Heights, DUMBO area as well as to families associated with our school.
- On-site festival manager.

Payment Terms

- All vendor applications will be reviewed. You will be contacted via email if you have received a space.
- Event fee is **\$130 per space and includes a 6' table rental.** Payment must be received within 10 days of notification.
- Payment can be made by **check to PS 29 PTA** and mail/deliver to PS 29 or by secure credit card transactions via New York Charities.

PS 29 Eat Pie and Shop
 Holiday Market Vendor
 Application

Email application to: PS29eatpieandshop@gmail.com

Contact Name:	
Contact Email:	
Company/Artist Name:	
Website:	
Brief description of work: Include images or website with sample sale items	
Craft Discipline <i>(circle all that apply):</i>	
<input type="checkbox"/> Clay	<input type="checkbox"/> Stone
<input type="checkbox"/> Fiber/Textiles/Cloth	<input type="checkbox"/> Wood
<input type="checkbox"/> Glass	<input type="checkbox"/> Man-Made Materials
<input type="checkbox"/> Metal	<input type="checkbox"/> Leather/Skins
<input type="checkbox"/> Paper	<input type="checkbox"/> Other
Please indicate price point of the work you intend to sell <i>(circle all that apply):</i>	
<input type="checkbox"/> Under \$25	<input type="checkbox"/> \$50-\$99
<input type="checkbox"/> \$25-\$49	<input type="checkbox"/> \$100-\$150
Would you like to donate items to PS 29 GALA & Silent Auction in Mar 2017? 100% proceeds go to PS 29 PTA funded enrichment programs.	
YES, describe _____ or NO	
Are you a parent at PS 29? YES or NO	

Signature

I agree to the terms and conditions included in the **PS 29 Holiday Market** application.

 Signature

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