

EAT PIE AND SHOP

HOLIDAY FAIR VENDOR APPLICATION 2017

The Parent Teacher Association of PS 29, a Brooklyn elementary school serving students throughout Cobble Hill, Brooklyn, will be hosting Eat Pie and Shop on Sunday, December 3rd from 11a.m. until 4 p.m. We are looking for local artisans to sell handmade items at our event. The event will be held at John Harrigan School P.S. 29, 425 Henry Street (Btw. Baltic and Kane Streets) in Brooklyn, NY 11201

Event fee is \$150 per space, includes a 6' table

Since this is a public school event, please keep in mind that there will be children present so we would discourage any vendors who have fragile works such as glass sculptures. We also are sensitive about pricing, thus have a preference for \$20-\$150 items.

Artist's Responsibility:

- Artist/artist's representative must be present at his/her display table during fair hours.
- Artist is responsible for the security of all items on display and any related equipment.
- Artist must provide all equipment necessary for his/her display.
- Artist may accept cash, check, or credit card payments for items sold. (No WIFI, use 3/4G)
- Artist must collect all sales tax on items sold.

PS 29 PTA will provide:

- Space including one 6' table and folding chair for each artist to display work for sale
- Access to set up display at 10am on day of event. Breakdown at 4pm
- Marketing and PR, which will be distributed throughout Cobble Hill, Brooklyn Heights, DUM BO area as well as to families associated with our school.
- On-site festival manager

Payment Terms

- All vendor applications will be reviewed. You will be contacted via email if you have received a space.
- Event fee is \$150 per space, includes 6' table rental. Payment must be received within 10 days of notification.
- Payment can be made by secure credit card transactions via New York Chairities.

Email application to: PS29eatpieandshop@gmail.com

Contact Name: _____

Contact Email: _____

Company/Artist Name: _____

Website: _____

Brief description of work: Include images or website with sample sale items

Craft Discipline (circle all that apply):

Clay
Jewelry
Fiber/Textiles/Cloth
Glass
Metal
Paper
Stone
Wood
Man-Made Materials
Leather/Skins
Other

Please indicate price point of the work you intend to sell (circle all that apply):

Under \$25
\$25-\$49
\$50-\$99
\$100-\$150
\$150 +

Are you a parent at PS 29? YES or NO

I agree to the terms and conditions included in the PS 29 Holiday Market application.

Signature

Date